



ESTOPPEL & CONDO QUESTIONNAIRES*** REQUIREMENTS

Effective January 1st 2017, the procedure and fee schedule for all *Estoppel and Condo Questionnaires* *** is as follows:

1. We require that you provide:
 - 1.1. Payment payable to Unlimited Property Management LLC in one of the following forms: Cashier's check, Money Order or Corporate check.
 - 1.2. Association Name
 - 1.3. Property's Address
 - 1.4. Current owner's name
 - 1.5. Prospective buyer's name
 - 1.6. Email address or fax of where you want the Estoppel sent to.
2. Mail to: Estoppel Department (No fax or emails are accepted)
Attn: Ayelis Garcia
7665 N.W. 50 St. Miami 33166
3. The fees to be paid are as follows (Fees must be paid when requesting the estoppel)
 - 3.1. Regular Service- 7 business days, \$250.00
 - 3.2. Rush Service- 2 business days, \$300.00
 - 3.3. The fee paid, includes updates within thirty (30) days of issuing of the initial estoppel
 - 3.4. Updates 31-60 days after original issue date are \$50.00.
 - 3.2. After 60 days, an original Estoppel must be requested.

*** For all insurance related questions in a condominium questionnaire, you will be referred to the Association's Insurance Agent. They will provide you with the answers to those questions, not our office.

Thank you,

Unlimited Property management LLC